

Name of meeting	SEPAC Board Meeting															
Date/Time of Meeting	January 23, 2017 at 7pm Natick Town Hall – 2 nd floor															
Board and Voting Member Attendees	<table border="1"> <tr> <td>Cathy Corcoran</td> <td>Becky Blatnica</td> <td>Lauren Mann</td> <td>Linda Tardif</td> </tr> <tr> <td>Lauren Smith</td> <td>Amanda Hsiao</td> <td>Emily Duvall</td> <td>Elise Gorseth</td> </tr> <tr> <td>Subhasree Das</td> <td></td> <td></td> <td></td> </tr> </table>				Cathy Corcoran	Becky Blatnica	Lauren Mann	Linda Tardif	Lauren Smith	Amanda Hsiao	Emily Duvall	Elise Gorseth	Subhasree Das			
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Add'l Attendees	Shai Fuxman, Tricia Misage															
Meeting Minutes	<ol style="list-style-type: none"> 1. Approve previous SEPAC Board Meeting Minutes <ul style="list-style-type: none"> • Approved meeting minutes for meetings occurring on: 01/15/15; 05/28/15; 01/07/16; 02/23/16; 05/26/16; and 10/13/16 • Linda motioned for approval and Emily seconded motion for approval; unanimous approval by all voting members 2. Review SEPAC Calendar and discuss other proposed events <ul style="list-style-type: none"> • Feb. 2: Basic Rights Training • March 16: Self-Directed IEP/ Board Meeting • April 4: School Budget Overview • May 23 or 25: Recap and 2017-18 Elections • Other: <ul style="list-style-type: none"> ○ Feedback for agenda for 04/04 ○ Social Events – brainstorming on possible family event toward the end of the school year ○ Recognition Program <ul style="list-style-type: none"> ○ Interest from members to offer some type of recognition program ○ Lauren/Shai offered to engage Natick Education Foundation to discuss partnering with the Shining Light Awards on a Special Education/Special Needs award. ○ SPARK kindness 2017-18 programming has begun. Spark has reached out to discuss ideas for a Spark/SEPAC event. 3. Reviewed Open Meeting Law guidelines 4. Reviewed and discuss revisions proposed to current Natick SEPAC By-Laws <ul style="list-style-type: none"> • Overview of proposed changes incorporate feedback including <ul style="list-style-type: none"> ○ Guidance from the FCSN (Federation for Children with Special Needs) ○ Guidance from the Attorney General Open Meeting hotline ○ Review of other local Sepac by-laws and discussions with other SEPACs. • Proposed changes to By-Laws will be posted in February for review; a vote to adopt By-Law changes is anticipated at the March SEPAC Board meeting • Proposed changes for Draft By-Laws for public review were discussed and voted on as follows: <table border="1" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th style="width: 25%;">Topic / Slide #</th> <th>Voting results and Feedback</th> </tr> </thead> <tbody> <tr> <td>Board Members structure (6 & 7)</td> <td>Approved (unanimously): proposed structure for Board Members and role descriptions for the Board members Feedback: May need more than one programs coordinator so bylaws should reflect that as an option.</td> </tr> <tr> <td>Liaisons (8)</td> <td>Approved (unanimously) proposed role description for Liaisons Feedback: Currently SEPAC has identified School and Out of District</td> </tr> </tbody> </table>				Topic / Slide #	Voting results and Feedback	Board Members structure (6 & 7)	Approved (unanimously): proposed structure for Board Members and role descriptions for the Board members Feedback: May need more than one programs coordinator so bylaws should reflect that as an option.	Liaisons (8)	Approved (unanimously) proposed role description for Liaisons Feedback: Currently SEPAC has identified School and Out of District						
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		Liaison roles, but there may be a desire to build out the Liaison role for other partnerships (as needed). Members advised to build in flexibility for board to add and define additional Liaisons roles in the future.
	General Membership (9)	Approved (unanimously): Proposed description for general membership
	Eligibility Requirements (10)	<p>Approved (unanimously): There should be eligibility requirements to fill a Board/Liaison role. Team discussed and voted on the following:</p> <ul style="list-style-type: none"> • Requirement to be a Parent/Guardian of a..... • Child with our without an IEP/504 • Residency requirement • Requirement to have prior SEPAC involvement • Additional requirements <p>Approved (unanimously): Must be a parent/guardian with a child receiving Special Education services administered through the Natick School District</p> <p>Approved (7 yes / 2 no (E Gorseth, L Smith)): Parent/Guardian must be a Natick resident.</p> <p>Approved (unanimously): Parent/guardian must have attended a previous SEPAC meeting in past 12 months.</p> <p>Approved (unanimously): Additional requirement for School Liaison - The Liaison's child must be attending the particular school they will be representing.</p> <p>Approved (unanimously): Additional requirement for Out of District Liaison - The Liaison's child must be receiving services Out of District.</p>
	Election Guidelines (11)	Approved (unanimously): proposed election guidelines.
	Resignations/ Vacancies (12)	Approved (unanimously): proposed approach to handle resignations and vacancies.
Compiled by	Becky Blatnica, SEPAC Secretary	
Minutes Approved	Approved 3/16/17	
Posted Agenda	http://www.natickma.gov/Calendar.aspx?EID=3611&month=1&year=2017&day=23&calType=0	
Meeting Materials	<ul style="list-style-type: none"> • 01/23/2017 Meeting materials • Revised By-laws reflecting edits voted/approved at 01/23/2017 meeting <p>Meeting materials can be found in the Meeting Materials folder: http://www.sepacnatick.org/meetings/meeting-minutes</p>	